

**PROCEEDINGS OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD ON
19th JUNE, 2024**

The newly appointed coordinator of Internal Quality Assurance Cell (IQAC) gave a warm welcome to the members of the re-constituted IQAC. Members were briefed about the agenda and the same was placed before the members.

AGENEDA 1 – Reading and recording of the previous IQAC meeting

The deliberations and resolutions passed during the in house online/offline meeting which was held on 4th April, 2024, are as follows:

The information regarding performance of college including the achievements during academic year 2023-24 was placed. Dr. K. Vikram suggested by going through the previous year's SWOC analysis that, the weakness and challenges have to be converted into strength in the coming years. It was also suggested that, the LIC reports' recommendations and suggestions were to be referred while proceeding towards holistic development of the college. Dr. Kempegowda B.K suggested focusing and improving the intake, library resources, infrastructure and activities conducted. He informed that SSR is measured through SWOC analysis. Since there were no objections to proceedings and decisions taken in previous meeting, the same was approved.

DECISION – It was approved.

AGENDA 2 – Re-constitution of IQAC Members

The IQAC Composition (Re-constitution) was done as per the guidelines of Internal Quality Assurance Cell (IQAC) and submission of Annual Quality Assurance Report (AQAR) by Accredited Institutions (For Autonomous Colleges) and was placed for information of members.

DECISION: It was acknowledged by members.

AGENDA 3 – Future plans 2024-25 & Activities/Programmes for V Cycle

Following are the activities proposed by college IQAC as Future plans 2024-25 & Activities/ Programmes for V Cycle.

1. To conduct activities proposed by the Karnataka State Law University, Hubballi.
2. Reverse Engineering (To focus on conducting activities which are in tune with Criterion I to VII of AQAR).
3. To raise grants from Corporate/Government/Non-governmental agencies.
4. To organize Sponsored Conferences/ Seminars/Workshops.
5. To Increase students' involvement in conducting activities.
6. To enhance Faculty publications in UGC peer reviewed journals.
7. To have greater number of experiential learning programmes in every course of all programmes (UG & PG).

Dr. K. Vikram recommended having a detailed academic calendar of events and focusing on the questions of NAAC Criteria to be answered in a befitting manner.

Dr.Kemepegowda B.K suggested conducting frequent review meetings which helps in bringing good output both in academic and co-curricular activities. He suggested change/improve vision and missioning statement after every NAAC Cycle and improving in the documentation.

Prof. P.Shivananda Bharathi sought clarification regarding changes to be made to vision and mission of the college. Dr. K. Vikram clarified that, based on recommendations of the NAAC Peer Team change in vision and mission statement can be made. It was informed that; best practices have to be presented well before the Peer Team. Dr.Shwetha .P. Hiremath proposed that, the criterion heads should prepare a list of programmes to be organized as per KSLU/Institutional calendar.

DECISION: It was approved.

AGENDA 4: Preparations for Submission of AQAR- 2023-2024

Dr. Kemepegowda B.K informed that filling of AQAR would enable easy documentation and submission of Self Study Report (SSR). It was advised by Dr. K. Vikram to consider and prepare AQAR meticulously as it would reflect on SSR.

DECISION: It was accepted.

AGENDA 5: Allotment of Heads for Criterion I to VII

Dr. K. Vikram suggested that, discussion on criteria heads allotment to be done as per their interests and compatibility to work as a team and come up with plans for future. It was advised to have office assistants to be part of the team in all the criteria.

Dr.Vishnu Prasad informed to have a target with regard to publication by faculties and students in order to improve criterion III(to have joint publications). A Research policy, Standard Operating Procedure and other preparations to start a Research Centre to be drafted in order to encourage Trans-disciplinary, Multi-disciplinary and Interdisciplinary publications. It was suggested to make note of progress achieved and hindrances with regard to the publications. Institutional initiatives in this regard would be suitable to encourage publication and research work.

DECISION: It was approved.

AGENDA 6: Annual Report 2023-24

The coordinator presented 192activities (2023-24) of various committees of the college through photographs, which was lauded by the external members. It was informed and suggested for improving the feedback mechanism of various activities from the stakeholders. Dr. K. Vikram informed that the objectives and outcomes/impact of the programme has to be reported in detail by criteria heads/ coordinator of events while proper reporting to be ensured along with geo-tagged photos. It was also suggested to conduct Faculty Development Programmes.

Dr.Shwetha P Hiremath suggested organizing activities for the general public/society and conducting extensional activities as it is a professional college.

Dr. Vishnu Prasad suggested entering Memorandum of Understanding with recruiters and to stress on extensional activities. He also advised to engage more of alumni for placement, to engage them in decision making process and also as resource persons. It was proposed to include the observations of student representatives.

DECISION: It was appreciated.

AGENDA 7: Any other matter with the permission of the Chair

The first matter taken up for deliberations in the general discussion was that, the Bar Council of India circular BCI:D:468/2024/Cir-006/2024(LE) dated 20.05.2024 on Comprehensive Implementation of Legal Education Reforms, Mandatory Guidelines, Norms & Rules of Legal Education was placed and discussed elaborately. It was unanimously resolved to implement the same.

Dr. Vishnu Prasad opined that, orientation has to be conducted not only for the freshers' but also for each and every batch of students every semester, highlighting on every semester course be it a procedural/practical course or a substantive/theory course.

Dr. Rajendrakumar Hittangi suggested the following for the overall development of the college:

1. To have MOUs with reputed Foreign Universities.
2. To conduct quality-oriented programmes.
3. To focus on research-oriented activities.
4. To conduct seminar/workshops on IPR, Research Methodology and Forensic Medicine.
5. To have collaborations with KSLU Research Center.

Ms. Asmathunissa.G proposed vote of thanks to the members.