

PROCEEDINGS OF THE IQAC IN-HOUSE MEETING HELD ON 15TH FEBRUARY, 2023

The co-ordinator of IQAC Dr. N. Vani Shree gave a warm welcome to the members of the IQAC. The meeting was presided over by the Principal of the college Dr. S. Nataraju. Dr. N. Vani Shree briefed about the agenda and placed the same before the members.

The deliberations and resolutions passed during the in house online/offline meeting which was held on 11th June, 2022, are as follows:

AGENEDA 1 – Reading and recording of the previous IQAC meeting

The information regarding the performance of the college during the academic year 2022-23 till May, 2022 was highlighted and the same was applauded by the external members. There were no objections to the proceedings and decisions taken in the previous in house meeting and was acknowledged.

DECISION – It was approved.

AGENDA 2 – Annual Report

The various academic, curricular and co-curricular activities of the colleges were depicted by way of photographs and reports which were appreciated by the members.

DECISION: It was acknowledged.

AGENDA 3 – Action Taken Report

The action taken report for previous resolutions passed and suggestions and programmes implemented were brought before the members for reference. The same was accepted by the members.

ACTION TAKEN REPORT

| Resolution | Action Taken |
|--|--------------|
| Organizing Academic Activities | Implemented |
| Introduction of Short-Term Courses | Implemented |
| Training Program For Faculty Members | Implemented |
| To promote Research Activities | Implemented |
| To develop the Best Practices of the College | Implemented |
| To improve the Alumni Association | Implemented |
| To conduct SWOC Analysis | In Progress |
| To make preparations for the SSR | In progress |
| To conduct Green, Energy & Gender Audit | In progress |
| To improve Career guidance and Placement | In progress |

DECISION: It was acknowledged.

AGENDA 4: Proposed Plan for 2022-23

The proposed plan was placed before the board and an elaborate discussion on the same was done.

The proposed plan for 2022-23 in continuation with the previous academic year's activities was pointed out by the Coordinator. Some of the proposed plans of the college are:

PROPOSED PLAN 2022-23

- Planning to increase the intake of PG Students
- To enhance the Library resources (Including Online)
- An interactive knowledge sharing zone (Teachers & Learners)
- Collaborations with various agencies for Research Oriented Works
- To work towards establishing a Research Centre
- Active involvement of students in Legal Aid Clinic
- Increased use of Technology
- Contributing towards Legal Development
- Research Projects to be undertaken by Faculty/Students

The esteemed members gave the following suggestions:

-The total number of Academic initiatives should be tentatively given in the proposed plan itself during the commencement of every academic year.

-To organize FDP for Teaching Faculty on subjects like Research Methodology, Teaching Skills or IPR are preferred and are more significant.

-To organize FDP for Non-Teaching Faculty on office management and maintenance & preservation of documents both offline and online.

-To motivate the faculty members and students for publication of articles, publications and write ups on various emerging areas of law.

-The method of documentation and presentation to be devised for the speedy completion of the preparation of SSR. (Criteria Wise Distribution of Work)

-Frequent meetings criterion wise to be held, PPTs based on qualitative and quantitative metrics to be prepared by the Criterion head and presented separately so that the overall documentation is accurate and completed on time.

- Joint publications between teachers having Ph.D., and also between teachers and students from the point of view of the NAAC compliance.

- To enhance the Online/Offline Internship Programmes and to document the same effectively.

- To coordinate with the sister institutions and other institutions by way of MOUs to start add on courses, short-term courses and other inter-disciplinary courses from the point of view of the NAAC requirements.
- The SSR documentation work must be carried out for at least 1 to 1.1/2 hours every day for the timely completion of the same.
- The faculty and students to make more frequent visits to the library in order to upgrade general knowledge and enhance their subject knowledge, which would be very crucial during the NAAC peer visit.

DECISION: It was approved.

AGENDA 5: Any other matter with the permission of the Chair

The achievements of students and faculty members, academic and other events and also the progress of the college during the academic year was placed before the Committee and after a detailed discussion; the members were in praise towards the overall performances especially in the Academic activities.

The members had an elaborate discussion regarding the New NAAC & IQAC (AQAR) Manual for Law Universities and Colleges.

DECISION: It was appreciated.

Mr. Jagadish A T thanked all the members for their online/offline presence and contributions made by way of giving their opinions and suggestions at the meeting.