

JSS Law College, Autonomous

Mysuru

Standard Operating Procedure (SOP) for Conduct of Examination for Faculties/students

- 1. Follow all the guidelines of Government and University Grants Commission.**
- 2. All personnel including teachers/invigilators should undergo a health checkup i.e. thermal scanning at the entrance every day before being allowed to exam hall.**
- 3. The candidates shall wear the mask throughout the period of examination.**
- 4. If there are any symptoms of Covid-19, candidate will not be permitted take examination, they can appear for exam later.**
- 5. Make sure that students with signs of cold, cough and fever are compulsorily made to sit in the Special Roomsto write the examinations.**
- 6. Carry hot water, sanitizer and mask with you for the examination.**
- 7. Maintain social distance.**
- 8. Every student must download Arogya Setu app before entering the college premises.**
- 9. Exit and entry is regulated by the college and it should be strictly adhered to.**
- 10. After each examination rooms will be sanitized.**
- 11. Examination staff has to wear mask and gloves.**
- 12. Vehicle will not be allowed inside the college premises.**
- 13. The Hostilities shall inform the college office two weeks earlier to the examination fortheir accommodation.**
- 14. Examination personnel and students should carry minimum luggage.**
- 15. Admission ticket will be issued online.**
- 16. Library may be used subject SMS. (Sanitizer, mask, social distance).**
- 17. College gates will be opened one hour prior to commencement of examination.**
- 18. All other examination rules holds good.**
- 19. Self-declaration on health status shall be submitted online prior to examination.**
- 20. A declaration to the effect that, students have got permission from their parents' guardians to take up examination shall be submitted to the college. The college will not be responsible for any consequences.**
- 21. September 10th onwards students may contact subject teacher for any clarification on subjects.**