

**JSS LAW COLLEGE**  
**Autonomous**

***INTERNSHIP REPORT AND DIARY***

2015

# INTERNSHIP

## Report and Diary

**Name of the Student:** .....

**Year :** .....

**Register No.:** .....

**Period of Internship:**.....

**Name of the Organization:**.....

**Address:**.....

.....

.....

.....

# DECLARATION

# CERTIFICATE

# ACKNOWLEDGMENT

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e.	Institutional Chart/Organogram	
f.	The main task completed	
g.	Details of areas sectors, branches and fields of work	
h.	Content of the work such as office management training, counseling, survey etc.	
i.	Skills accomplished – Research activities conducted eg: Articles written/published	
j.	Personal learning from internship	
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l.	Memorable experiences	
m.	Main outcomes	
n.	Conclusion with opinions, suggestions and improvements	
o.	Photographs	
<b>2.</b>	<b>Diary</b>	
<b>3.</b>	<b>Forms:</b> Forms shall be filled by the Head of the Organization 1. Confidential internship feedback form 2. Confidential evaluation form	
<b>4.</b>	<b>Guidelines for Internship</b>	

# **INTERNSHIP REPORT**

## INTRODUCTION



## **OBJECTIVES**

## **INSTITUTION PROFILE**

## **INSTITUTION OBJECTIVES**

























**PHOTOGRAPHS/APPENDIX(if any)**

# **INTERNSHIP DIARY**